

<b>Project Name:</b>	PRE-BID CONFERENCE – Pharmaceutical Service –Potomac Center – OPASS 12-10876		
<b>Date of Meeting:</b>	Wednesday, June 27, 2012 10:00 a.m.	<b>Location:</b>	Potomac Center 1380 Marshall St. Hagerstown, MD 21740

## Purpose of Meeting

To allow a review of the specifications and allow vendors the opportunity to present any questions/concerns regarding bid submission process.

Name	Department/Division	Phone
Theresa Ammons (via conference call)	DHMH/OPASS	410-767-1361
Frances Penner	Potomac Center	240-313-3553
JoAnn Appleyard	Potomac Center	240-313-3530
Nancy Cramer R. Ph.	Allied pharmaceutical	301-309-0999 Ext. 223
Chad Corwell, MBA	PharmaCare	301-723-2423
Bridget Mulvenna	Omnicare of Annapolis	301-725-0100 Ext. 54901
Laur Nnamdi Onyekwere P.D., RPh	Rehya Pharmacy	410-869-0099

Mrs. Ammons reviewed the bid requirements as follows:

- The sign in sheet, as well as, the minutes, any addendum, and Vendors' Questions and Answers from this meeting will be posted on eMaryland Marketplace;
- Any questions brought up at this meeting that are pertinent to the services will be included in the minutes;
- Any questions submitted subsequent to this meeting must be e-mailed to Frances Penner, Procurement Agent for the Center at [fpenner@dhhmh.state.md.us](mailto:fpenner@dhhmh.state.md.us) . Please send any additional questions no later than five days prior to the bid due date;
- The procurement method is Competitive Sealed Bidding;
- The Department intends to make a single award as a result of this Invitation to Bid (IFB);
- The term of the resulting contract is for (5) five years with no renewals;
- A MBE subcontracting goal was not established for the resulting contract, however, MBEs are encouraged to bid;
- The closing date for receipt of bids is **July 10, 2012 no later than 2:00 P.M.** No bids received after 2:00 p.m. will be accepted;
- All requested attachments and documents are required in triplicate with original signatures where appropriate;
- The Bid Submission Requirements are included in Section 3/Bid Format, Subsection 3.4. Also included in this Section is a listing of documents that is only required from the winning bidder. Section 4 is a listing of all Attachments. ;
- Carefully review all bid submission requirements. Failure to include all required items may void the bidders' bid submission;
- Addendum Acknowledgements are required and should be returned with the bid submission;
- Attachment C – Contract Affidavit asks for the bidder's resident agent. Contact the State Corporate Charter Division at 410-767-1330, located at 301 W. Preston Street, Baltimore, MD. if you have questions;
- In order to be awarded a contract, your business must be registered with eMarylandMarketPlace and be registered to do business with the State of Maryland;
- The bid opening is open to the public. At the time of the bid opening, an apparent successful vendor will be announced. However, a final determination will be made after bid submission requirements, bid calculations, etc. are made and verified;
- The bid award will be posted on eMarylandMarketPlace.

Meeting adjourned at approximately 10:45 A.M.



STATE OF MARYLAND

**DHMH**

Maryland Department of Health and Mental Hygiene

Potomac Center • 1380 Marshall Street • Hagerstown, Maryland 21740

**PHARMACEUTICAL SERVICES CONTRACT**

**PRE-BID CONFERENCE**

**SIGN-IN SHEET**

WEDNESDAY 27, 2012 - 10:00 AM

PLEASE PRINT

Company

Representative

Phone Number

e-mail

Allied Healthcare Supply Nancy Garner 301-309-0999 NCGarner@alliedasc.com

Potomac Center Frances Jenner 840-313-3553 fjenner@dhmh.state.md.us

Pharmacia Chad Cerone 301-~~682-7773~~ ccerone@spc.com

Potomac Center John Appleby 301-313-3530 jappleby@dhmh.state.md.us

Omnicare Pharmacy Bridget Mulvanna 410-926-5160 bridget.mulvanna@omnicare.com





STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene  
Potomac Center • 1380 Marshall Street • Hagerstown, Maryland 21740

PHARMACEUTICAL SERVICES CONTRACT

PRE-BID CONFERENCE

SIGN-IN SHEET

WEDNESDAY 27, 2012 - 10:00 AM

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Company

Representative

Phone Number

e-mail

Religa Health Specifics

410-869-0099

Religax@gmail.com

Religa Health Specifics

410-869-0099

Religare@gmail.com

**Bridget Mulvenna**  
General Manager



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An **Omnicare** Company



**Relhya Pharmacy**  
a Division of Relhya Health Specifics  
Laur Nnamdi Onyekwere P.D., RPh  
Chief Pharmacist

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## *Allied Pharmaceutical Services*

**Nancy Cramer, R.Ph.**  
Owner/President

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